**Minutes of the Meeting of Thrandeston Parish Council held on 7th January 2020.**

**Present:**

Councillors Andrew Colchester, David Rose, Jerry Cotter, Tony Ronchetti and Alison Murton.

Philip Freeman – Parish Clerk.

District Councillor David Burn.

No members of the public.

1. Apologies for absence.
* County Councillor Jessica Fleming.
1. Chairman’s opening remarks
* The Chairman welcomed everyone to the meeting and wished everyone a Happy New Year.
1. To receive any declarations of pecuniary and non-pecuniary interests from members on any agenda item. To consider any requests for dispensations.
* None.
1. Minutes of the previous meeting held on 5th November 2019.
* The minutes of the previous meeting were agreed as a true record and were signed by the Chairman.
1. Matters arising from the minutes:

**Action Points:**

* It was agreed that the Clerk should write to Mr Jolly to apologise on behalf of the Parish Council. **Action: The Clerk.** Following receipt of an invoice from Mr Jolly it was agreed this was no longer necessary.
* The Chairman agreed to book the Village Hall for the meetings. **Action: The Chairman.** Completed.
1. Notification of any urgent business.
* It was agreed that the village clean up would take place on 4 April 2020 and begin at 10:00 a.m. The Clerk will put a notice of this event in the Parish Magazine. **Action: The Clerk.**

**Public Forum.**

Meeting closed at 8:07 p.m.

Report from District Councillor David Burn:

* Assisted Living Grant:
	+ Councillor Burn will send details to the Clerk. **Action: Councillor Burn.**
	+ It is a maximum of £40,000, which has been increased from £30,000.
	+ The Grant is to be used to adapt the person’s home to his/her needs.
* Climate Change Task Force is working hard, and a Climate Emergency was declared in 2019.

Meeting reopened at 8:15 p.m.

1. Correspondence received.
* Various documents from SALC.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council.
* Constables’ Country
* Suffolk View.
* Cranswick Foods Update.
* Safer Neighbourhood Team Meeting.
* Fly tipping Campaign.
* Publication of Eye NO Exam Report.
* Working Together with East Suffolk and North Essex NHS Foundation Trust.
* Headway Suffolk.
1. The Common
	1. Report from the Commons Co-ordinator.
* There is little to report at this time of the year.
* Work has been done to increase the level of the water and in the past the area did flood completely.
* Farmers are storing larger quantities of water to use during the year.
* The cattle were removed from the marsh in the Autumn.
	1. Letter from Waveney, Lower Yare and Lothingland Internal Drainage Board about Watercourse – Stuston Beck.
* There is a payment of £1,500 per year with a digger cost of £400.
* There was a discussion of the benefits of drainage and areas may need to be prioritised.
* The dykes may need to be cleared again.
* Councillor Colchester agreed to contact the person responsible for the Marsh at Natural England. **Action: Councillor Colchester.**
	1. Cutting of Little Green.
* There was a discussion of how Little Green could be used for grazing. Councillor Colchester agreed to investigate how this can be arranged. **Action: Councillor Colchester.**
* There has been some confusion over the arrangements for cutting Little Green this year.
* The agreement made by the Parish Council at the time committed the Parish Council for 10 years to spend considerably more money than it receives from the RPA and to find a contractor for the work to cut and clear Little Green at harvest time. This means that it is difficult to find contractors to carry out the work.
* Following a discussion, it was agreed to pay the invoice submitted by Mr Jolly, although he had not carried out the work on this occasion, as a second contractor had carried out the work.

1. Highway matters:
	1. Cutting of grass verges.
* Nothing to report.
1. Gate at entrance to the village pump
* The gate had fallen to pieces and the area around the pump was covered in weeds. Councillor Cotter offered to clear the area. Subsequently Councillor Murton arranged for it to be done.
1. Finances and financial report.
	1. Balances on Accounts 30th December 2019.
		1. Current account: £11.243.78
* Councillors noted the current balance in the bank account.
	1. Financial report and bank reconciliation.
* Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
* The accounts were to the date of this meeting and included a bank reconciliation.
* There were no questions from Councillors.
	1. Grant power of dispensation to the Clerk on the matter of the Parish Council’s decision on its annual precept. Item d. below.
* Councillors completed forms to apply for dispensation so they could agree the annual precept, and this was granted by the Clerk.
	1. Precept and Budget 2020/2020.
* The proposed budget had been sent to Councillors and following a discussion it was agreed; and the precept will be set at £2,500. Proposed by Councillor Murton and seconded by Councillor Rose.
* It was agreed that the Council will investigate projects that would benefit the village that can be funded by from the Reserves. This could include supporting the plans to upgrade the Village Hall.
	1. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses | 100613 | £241.72 | LGA 1972 S112 |
| HMRC | PAYE | 100614 | £55.73 | LGA 1972 S112 |
| Septic Tank Services | Cut and clear Thrandeston Green | 100615 | £480.00 | LGA 1972 s111 |
| Thrandeston Village Hall | Use of Hall for Meetings | 100616 | £70.00 | LGA 1972 s111 |

* It was agreed to pay the invoices listed above, proposed by Councillor Murton and seconded by Councillor Colchester.
	1. Requests for financial support: Headway Suffolk.
* Following a discussion, it was agreed not to donate to Headway Suffolk.
	1. Receipts:
		1. RPA; £1621.00
1. Planning:
	1. Applications: None.
	2. Applications – no decisions to date:
		1. Various Applications for Progress Power Station listed previously.
		2. Application DC/19/00667

Proposal: Full Planning Application - direction of 2NO. B8 storage buildings and link extension between buildings 6 and 7.

Location: land on Eye Airfield, Ipswich Road, Eye.

* + 1. Application DC/19/00108

Proposal: Full Planning Application - erection of factory with an adjoining two-storey production office, warehouse extension, a loading dock building, material stockpile and two-storey administration office building. Provision of 9no. caravans for temporary accommodation for seasonal staff. Creation of vehicular access.

Location: Chestnuts Farm, Langton Green, Eye.

* + 1. Application for Listed Building Consent - Dc/19/05012

Proposal: Application for Listed Building Consent - Replacement of Windows

Location: The Cottages, Mellis Road, Thrandeston, Diss Suffolk IP21 4BU

* 1. Planning decisions:
		1. Approved:
			+ Application for Planning Permission Without Compliance of Condition(S) - DC/19/04508

Proposal: Application under Section 73 of the Town and Country Planning Act for the variation or removal of condition relating to 622/04 dated 15th July 2004 for Alterations and Extension to Methodist Chapel to Holiday Let - Removal of Condition 5 (Holiday Let Occupancy) to allow building to be occupied as an independent dwelling.

Condition Number(s): 5

Conditions(s) Removal: Holiday Let Occupancy Condition Removed to Allow the Building to be Occupied as an Independent Dwelling

Condition 5 Removed

Location: The Old Methodist Chapel, New Road, Thrandeston, Suffolk IP21 4BP

* + - * Application for Planning Permission - DC/19/04426

Proposal: Full Planning Application - Erection of Log Cabin for use as annexed accommodation for elderly relative.

Location: 3 Mellis Road, Thrandeston, Diss, Suffolk IP21 4BU

* + 1. Refused: None.
		2. Discharge of Conditions: None.
		3. Withdrawn:
			- Application for Planning Permission - DC/19/04394

Proposal: Householder Planning Application - Erection of cart lodge with annexe accommodation.

Location: Apple House Farm, Great Green, Thrandeston, Diss Suffolk IP21 4BL:

1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on Tuesday 3 March 2020.
	* + - It was agreed to order a defibrillator to be installed on the wall of the Village Hall. **Action: The Clerk.**
			- It was also agreed that meetings will begin at 7:30 p.m. in future.

Meeting closed at 9:21 p.m.