**Minutes of the Meeting of Thrandeston Parish Council held on 3rd September 2019.**

**Present:**

Councillors Andrew Colchester, David Rose, Jerry Cotter, and Alison Murton.

District Councillor David Burn.

County Councillor Jessica Fleming.

Philip Freeman – Parish Clerk.

One member of the public.

1. Apologies for absence.
* Tony Ronchetti.
1. Chairman’s opening remarks
* The Chairman welcomed everyone to the meeting and thanked Councillors for being able to meet at the new time.
1. To receive any declarations of pecuniary and non-pecuniary interests from members on any agenda item. To consider any requests for dispensations.
* None.
1. Minutes of the previous meeting held on 1st July 2019.
* The minutes of the previous meeting were agreed as a true record and were signed by the Chairman.
1. Matters arising from the minutes:

**Action Points:**

* Councillor Cotter and Councillor Colchester should take any action necessary on the branch which has fallen from the willow tree**. Action: Councillor Cotter and Councillor Colchester.** The work was completed with the help of Mr Ling.
* The Clerk will send the Certificate of Exemption to the external auditor. **Action: The Clerk.** Completed.
1. Notification of any urgent business.
* None.

Meeting opened at 8:15 p.m.

**Public Forum.**

Report from Councillor Jessica Fleming, Hartismere Division, Suffolk

**We Are Listening events -** Suffolk residents are invited to come and speak with the Leader of the Council, other County Councillors and senior managers about their concerns and ideas for the County of Suffolk. The following is scheduled for September: Eye (Main Square): Wednesday 11 September, 11am-1pm

**Bus Services - Uneconomic** routeswill have public funding cut this autumn effective the 2nd of November. The council is pleased to confirm that permanent solutions have been found for some services and the 387, 456, 112, 120 and 461 services will continue to run until at least the end of March 2020 while funding options are assessed. SCC is looking at other solutions for the 375, 483 and 62 services. A full list of the affected routes and solutions is published on the [Suffolk on Board](https://www.suffolkonboard.com/) website.

It was agreed, at the suggestion of a member of the public, that the Parish Council should consider purchasing a defibrillator.

Report from Councillor Burn:

Joint Local Plan:

* The intention is that there should be a plan, which has the same policies, for MSDC as Babergh District Council.
* The consultation period is 22 July to 30 September 2019
* Thrandeston will be largely unaffected as it was previously designated as countryside but is now a hamlet with a settlement boundary. This will be reviewed every five years.
* Councillor Fleming said it would be important to be able to build some houses in villages like Thrandeston. This would only take place on Little Green because Great Green is too dispersed. There was a discussion of the demographics of the village and housing needs.

Meeting reopened at 8:40 p.m.

1. Correspondence received.
* Various documents from SALC.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council.
* Constables’ Country
* Joint Local Plan
* Castleton Way
* Speed Limit Amendment
* Grit Bin Guidance and Application Procedure
* Eye to Eye
* Ipswich Northern Bypass
* Green Access Strategy
* Telegraph Pole on Thrandeston Little Green – There has been a complaint about the telegraph pole which has been erected on Little Green because it is a conservation area.
* PCC Drop-in session in Eye
* Mid Suffolk Area Forum
* Better Broadband for Suffolk
1. The Common
	1. Report from the Commons Co-ordinator.
* Little Green has not yet been as the area cannot be cut until 15 July each year. This means it is difficult to undertake the work because of the availability of contractors. In future, if the scheme is renewed, it will be important to prepare a management plan. The problem is that the cutting overlaps with the harvest.
	1. Grazing of Little Green.
* The area has active grazing rights with a haymaking supplement. All the areas must be cut each year and if this area was grazed the owners of the livestock would require public liability insurance. All areas will have to be cut, and the grass cleared.
* Councillor Cotter offered to speak to Mr Ian Colchester about cutting Little Green.
1. Highway matters:
	1. Cutting of grass verges.
* Nothing to report.
1. Finances and financial report.
	1. Balances on Accounts 29th May 2019.
		1. Current account: £9,142.59
* Councillors noted the current balance in the bank account.
	1. Financial report and bank reconciliation.
* Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
* The accounts were to the date of this meeting and included a bank reconciliation.
* There were no questions from Councillors.
	1. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses | 100603 | £241.72 | LGA 1972 S112 |
| HMRC | PAYE | 100604 | £55.73 | LGA 1972 S112 |
| MSDC | Litter and dog emptying | 100605 | £42.00 | LGA 1972 s111 |
| MSDC | Parish Election Recharges | 100606 | £576.60 | LGA 1972 s111 |

* It was unanimously agreed to pay the invoices listed above, proposed by Councillor Colchester and seconded by Councillor Murton.
	1. Requests for financial support: None.
	2. Receipts:
		1. RPA: £405.28
			+ It was agreed that the Clerk should contact the Rural Payments Agency to enquire why the payments level was so low. **Action: The Clerk.**
1. Procedural. (Attached)
	1. Review of the Council’s Risk Assessments updated taking into account the GDPR.
	2. Amended Financial Regulations.
		* + The amended documents, which had been circulated to Councillors, were agreed.
2. Planning:
	1. Applications: None.
	2. Applications – no decisions to date:
		1. Various Applications for Progress Power Station listed previously.
		2. Application DC/19/00667

Proposal: Full Planning Application - direction of 2NO. B8 storage buildings and link extension between buildings 6 and 7.

Location: land on Eye Airfield, Ipswich Road, Eye.

* + 1. Application DC/19/00108

Proposal: Full Planning Application - erection of factory with an adjoining two-storey production office, warehouse extension, a loading dock building, material stockpile and two-storey administration office building. Provision of 9no. caravans for temporary accommodation for seasonal staff. Creation of vehicular access.

Location: Chestnuts Farm, Langton Green, Eye.

* 1. Planning decisions:
		1. Approved – no objection:
* Application for Works to Tree(S) In A Conservation Area - DC/19/03377

Proposal: Notification of Works to Trees in a Conservation Area - Reduce 2no. Silver Birch by 30% and Fell 1no. Sycamore.

Location: The Old Cottage, Little Green, Thrandeston, Diss Suffolk IP21 4BX

* + 1. Refused: None.
		2. Discharge of Conditions: None.
	1. Withdrawn: None.
	2. Appeal by: None.
1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on Tuesday 5th November 2019.
* None.

Meeting closed at 9:21 p.m.