

THRANDESTON PARISH COUNCIL

Minutes of Meeting of Thrandeston Parish Council held at 7.30 on **Tuesday 2 May 2017** in Thrandeston Village Hall.

PRESENT: Councillors Goff Hawes, Andrew Colchester, Sharon Colchester, Jerry Cotter and Alison Murton, the Clerk (Sarah Foote) and four members of the public.

1. Election of Chairman

Cllr Goff Hawes was unanimously elected as Chairman of the Parish Council. Cllr Hawes duly signed a Declaration of Acceptance of Office.

2. Apologies for absence

District Councillor Burn and County Councillor Fleming

3. Chairman's opening remarks

The Chairman hoped for a productive year ahead for the Parish Council.

4. There were no declarations of pecuniary and non-pecuniary interests from members on any item to be discussed.

5. Appointments

There was unanimous agreement on the following appointments:

Vice Chairman – Alison Murton

Responsible Financial Officer - Sarah Foote

Commons Co-ordinator - Andrew Colchester

Representative on Energy Power Renewals – Sharon Colchester.

6. PUBLIC FORUM

No matters were raised.

7. To consider confirming the minutes of the meeting of 6 March 2017

The minutes of the meeting held on 6 March 2017 were agreed as a true record of the meeting

8. Matters arising from the minutes of the meeting of 6 March 2017

A meeting had taken place with the Arboriculturist who had confirmed that the tree was diseased with 'Bracket Fungus' and he would return when the tree was in leaf and give a full report.

9. The Common

a) Report from the Commons Co-ordinator – Cllr A Colchester read his report which is appended to the minutes. The report included details of the horse chestnut tree as detailed above.

b) The claim form for Natural England Stewardship payments was completed and signed by the Clerk.

c) Fallen Oak Tree on the Marsh – it was noted, with disappointment, that someone had removed the Oak Tree without authorisation.

10. Trees on Little Green

This item had been covered in the Commons Co-ordinator report as above.

11. Governance

a) It was agreed to appoint Trevor Brown Audit Services as internal auditor for the year ending 31 March 2017

b) The Accounts for year ending 31 March 2017 were accepted by the Council and Section One (Annual Governance Statement) and Section Two (Annual Accounting Statement) of the Local Councils' Annual Return for year ending 31 March 2017 were duly completed.

c) The Statement of Significant Variances was noted.

d) The NALC/SLCC Council Clerk's pay award with effect of 1 April 2017 was noted.

10. Finance

a) The Clerk confirmed the bank account to a balance of £5,456.

b) It was agreed to make the following payments...

Amount	Payee	Details	Chq No	Power
£262.35	Sarah Foote	Clerk's salary February and March 2017	100518	LGA 1972 S112(i)
£3.40	HMRC	PAYE	100519	LGA 1972 S112(i)
£17.40	Sarah Foote	Clerk's expenses February and March 2017	100520	LGA 1972 S111
£35.00	ICO	Data Controller annual registration fee	100521	LGA 1972 S111

11. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
20.04.17	Suffolk Association of Local Councils	Suffolk Police Public Meetings
19.04.17	Mid Suffolk District Council	Town and Parish Newsletter

Signed Chairman..... Clerk

Date

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19.04.17	Mid Suffolk District Council	Town and Parish CIL Payments
13.04.17	Suffolk Association of Local Councils	Future of Suffolk Libraries Consultation
31.03.17	Mid Suffolk District Council	Release of call for sites submissions
03.03.17	Suffolk Association of Local Councils	Government Housing White Paper

12. Urgent Matters -

Cllr Hawes reported that he had been informed Superfast Broadband would be available in the parish in March 2018.

13. Date of next meeting and agenda items – Tuesday 4 July 2017.

Agenda item – a parishioner would like to donate bird nesting, owl boxes, and bee boxed and install on the Marsh. Clerk to check with Natural England ahead of next meeting. *Action: Clerk.*

Meeting Closed 20.05.

DRAFT

Signed Chairman..... Clerk
 Date