**Agenda:**

1. Election of officers:
   1. To elect a Chairman of the Council
   2. To receive the Chairman’s declaration of acceptance of office or, if not then received, to decide when it shall be received.
   3. To elect a Vice-Chairman of the Council.
2. Appointment to other roles
   1. Responsible Financial Officer
   2. Commons Co-ordinator
   3. Representative on Energy Power Renewals Liaison Group.
3. Apologies for absence.
4. Chairman’s opening remarks
5. To receive any declarations of pecuniary and non-pecuniary interests from members on any agenda item. To consider any requests for dispensations.
6. Minutes of the previous meeting held on 14th March 2018. (Attached)
7. Matters arising from the minutes:

**Action Points:**

* Report due the Highways Department of Suffolk County Council: Completed.
  + Various potholes.
  + A missing finger from signpost on Great Green.
* Arrange the Annual Parish Meeting. Completed.
* Details of the new layout of the junction on the A140 to be sent to Councillors. Completed.
* Send Councillors information about the consultation on Suffolk Highways Community Self-Help. Completed.
* Complete annual accounts.
* Bank mandate to change details of the Clerk.
* Village Litter Pick on 14th April 2018, a notice will be put in the parish magazine. Completed.

1. Notification of any urgent business.

**Public Forum.**

1. Correspondence received.

* Various documents from SALC.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council.
* One Council Update.
* ‘Your Police, Your Say.’
* Funding for first time central heating systems.
* Community Infrastructure Levy.
* Alternative Visitor Information Workshops.
* Natural England.

1. The Common
   1. Report from the Commons Co-ordinator.
2. Highway matters:
   1. Plans for highways scheme to improve junctions on the A140 around Eye Airfield.
3. Finances and financial report.
   1. Balances on Accounts: 29th March 2018.
      1. Current account: £6,306.03.
   2. Financial report and bank reconciliation.
   3. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses |  | £405.14 | LGA 1972 S112 |
| HMRC | PAYE |  | £80.40 | LGA 1972 S112 |
| SALC | Subscription 2018/2019 |  | £134.62 | LGA 1972 s111 |
| Mr Cotter | Materials to repair notice board |  | £72.30 | LGA 1972 s111 |
| Anglia Book Keeping | Wage service – April 2018 |  | £4.50 | LGA 1972 s111 |
| MSDC | Dog bin emptying |  | £42.00 | LGA 1972 s111 |

* 1. Requests for financial support: None
  2. Receipts: None.
  3. Bank Mandate.

1. General Data Protection Regulation.
2. Planning:
   1. Applications: None.
   2. Applications – no decisions to date: None.
   3. Planning decisions:
      1. Approved: None.
      2. Refused: None.
      3. Discharge of Conditions: None.
   4. Withdrawn: None.
   5. Appeal by: None.
3. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on 2nd July 2018.